

Grange Hall Elementary School

Parent Teacher Association

General Body Meeting Minutes

Tuesday, March 18 at 18:00

- I. Call to Order/Welcome: 18:00
 - A. Attendance: Refer to last page
- II. Report of Officers
 - A. President's Report - Jean Finney
 1. Minutes from February meeting were posted on school and on the PTA bulletin board
 - a) Hearing no changes to the minutes, they will stand and will be filed as presented
 2. Thank Yous
 - a) Stephanie Montgomery for the fundraiser over the past few months! Lots of hard work went into the fundraiser kick off, the fundraiser and service night. She has spent many hours at the school passing out prizes!
 - b) Parents, students and teachers who made the fundraiser such a success!
 3. MVP Dance - Friday March 21
 - a) 3rd through 5th grade students only
 - (1) Sign ups will be cut off tomorrow (Wednesday, March 19)
 4. Active Night
 - a) K-2nd grade event outside in April with bounce houses, food trucks, craft activities
 - b) Sign up will be coming out for that next week after the MVP dance
 5. Teacher Appreciation Week
 - a) First week of May
 - b) If interested in sponsoring a lunch or breakfast reach out to Jean Finney
 - B. Treasurer Report - Lisa Hall
 1. Details start on page 5 below
 2. Sarah Physioc reviewed and approved the January budget and is reviewing the February budget
 3. Vote to add \$75 to the Kindergarten registration supplies budget
 - a) Came in \$75 over budget - recommend moving \$75 from the Bingo budget to K registration supplies (funds remaining)
 - (1) Motion: Andrea Wilkerson, Second - Courtney Jones
 - (2) Aye: 18 Nay: 0
 4. Vote to move unused funds to different spending categories
 - a) Move grandparents breakfast \$1,000 of overage funds to teacher appreciation budget
 - (1) Motion: Andrea Wilkerson, Second: Sarah
 - (2) Aye: 18 Nay: 0
 - b) Move \$300 from Bingo to Raise Craze supplies expense line (teacher incentives and class parties)
 - (1) Motion: Andrea Wilkerson, Second: Lisa Hall

Grange Hall Elementary School

Parent Teacher Association

(2) Aye: 18, Nay: 0

- c) Move unused funds to special projects (\$400 from carnival supplies, \$200 from carnival DJ and \$800 from transportation to special projects)

(1) Motion: Andrea Wilkerson, Second: Chrissy Fitzgerald

(2) Aye: 18, Nay: 0

C. VP Fundraising Report - Stephanie Montgomery

1. Gross Donations: \$42,453

- a) Will get final amount in the next few days depending on credit card fees
- b) 1,720 Acts of Kindness completed
- c) Just under 450 registered students
- d) Kids really enjoyed the daily trophies. Less disruption on the teachers and classes than last year. Kids loved the prizes. Thanks to the teachers and staff for helping to spread the word!

2. Final Prizes

- a) Announcements will be on Friday, March 21 during House Day
 - (1) Nintendo Switch for top monetary donations
 - (2) \$100 Target Gift Card for second place monetary donations
 - (3) Yearly subscription for top AOKs
 - (4) Class winners for class party and indoor resource bag
 - (5) Class parties for challenges during the fundraiser were a big hit!

D. VP Membership Report - Kristin O'Neil

1. N/A

E. VP Programs Report - Andrea Wilkerson/Julie Carr

- 1. Thank you to Mr. Crossley and Ms. McCracken for organizing International Night and co-hosting with the Acts of Kindness Service Night
 - a) 8 families participated in International Night
- 2. MVP Dance - Friday, March 21
 - a) Volunteers assisting with set up after school on Friday
 - b) More info below
- 3. Active Night
 - a) Will start advertising next week once the MVP dance is over

F. Principal's Report - Dr. Jones

- 1. Thank you to Stephanie Montgomery for all of her hard work on the fundraiser! It was truly amazing!
- 2. Kindergarten registration is April 9 (in-person) from 9AM to 6PM
 - a) Pre-registration is open online - encourage families to complete that paperwork first
 - b) Information will be in the bulletin this week and on the Grange Hall website
 - c) If unable to make it, schedule a meeting with the office
- 3. Parkway Baptist Live Love weekend
 - a) Will come to beautify our grounds on April 12
 - b) Focus on cleaning out the Kindergarten flower beds
 - c) Clean out and rebuild the flower beds in the back of the building behind Ms. Stamp's classroom windows
 - d) Parkway is donating the wood to rebuild the boxes

Grange Hall Elementary School

Parent Teacher Association

- (1) Do we have money in the beautification fund to purchase items with new dirt and soil and seeds?

- (a) \$500

- (b) Dr. Jones will touch base with Sarah Physioc (in charge of beautification)

4. Falling Creek Elementary School

- a) Partner elementary school in CCPS

- b) They do not have a PTA - lack of community resources

- c) Spoken to their Principal about possibly having a collaboration on how to support each other

- d) Dr. Jones brainstorming ways to support them

- (1) Teacher Appreciation Week sponsors

- (a) Is it possible that there are people who would like to sponsor a breakfast/lunch for the Falling Creek teachers as our partner school

5. Dr. Jones will be transitioning to a new role July 1

- a) She will be principal for the new West Area Elementary School

- b) The hiring process for the new Principal is underway with the goal of having that announced by the April school board meeting if possible.

- c) Dr. Jones will be working closely to ensure a smooth transition.

- d) Thank you for all your support, encouragement and kind words over the past few weeks since the announcement was made. Excited about what is to come!

- e) Staff has been a part of this transition and hiring process to share what they are looking for in the next leadership of Grange Hall. We don't want to lose our identity as Grange Hall.

6. House Day - Friday March 21

7. World Down Syndrome Day - Friday, March 21

- a) Email will go out tomorrow

- b) Wear house colors

- c) Wear colorful socks/mismatched socks

III. Report of Committees

A. MVP Dance - Jessica Cole

1. Last minute MVP dance sign ups, cut off is Wednesday evening.

2. Photo Booth

- a) 4x6 photos with a craft table to decorate the photo booth frames

3. DJ secured

4. Black, gold, red, silver themed with MVP letters

5. Refreshments will be purchased Friday morning

6. Leverage teachers coming to the event to man the popcorn, crafts, photo booth

7. RSVPs

- a) 172 responses so far!

B. Yearbook - Stephanie Montgomery

1. Last day to submit yearbook pictures is March 31

2. Link on the bulldog bulletin and parents facebook page

Grange Hall Elementary School

Parent Teacher Association

3. Yearbooks on sale until April 25
 - a) Then cut off online sales and all remaining sales in person
 - b) If you are unsure if you bought a yearbook - you can go to the website and check under "have I bought?" section

IV. New Business

A. 2025-2026 PTA Board Member Nominations - Sarah Battle

1. Nominating committee has met to review Intent to Serve Forms.
2. Thank you to those who submitted forms!
3. Positions available:
 - a) Treasurer - Greg Gilliam
 - b) President - Casey Carter
 - c) VP of Fundraising - Open
 - (1) If you know anyone who may be interested, please reach out.
Teachers and PTA members spread the word, put in weekly emails
4. Voting on positions will be next month at the April PTA meeting

V. Adjournment: 18:38

A. Next Meeting: Tuesday, April 22

Grange Hall Elementary School

Parent Teacher Association

March 18, 2025 Treasurer's Report for General Membership Meeting

Grange Hall Elementary PTA

Banking Information:

Current Balance: \$131,762.57

February 28 Balance: \$121,930.84

2024: \$106,272.89

January 31 Balance: \$93,641.22

2024: \$92,209.42

December 31 Balance: \$92,216.63

2024: \$93,488.45

Since the last report on February 18, 2025 and through March 17, 2025 we have received:

Direct Donations: \$100

Membership Dues: \$8

Spiritwear: \$432

Raise Craze Fundraiser: \$36,255.65

Our Payments have included:

Teacher Appreciation: \$100.23 (lunches and print materials)

Website/jotform: \$39

Guest Author Program: \$924.79 (Steven Smith and David Gorman visits)

Resources for reading: \$332.85 (birthday book cupcakes, Pizza for BOB celebration)

Student Agendas: \$95.14 (extra agendas ordered)

Spring fundraiser: \$951.11 (travelling trophies, teacher incentives, class party incentives, service night materials/snacks)

House system: \$325.91 (end of 3rd quarter celebration-balloons, bracelet making supplies)

Kindergarten Registration Bags: \$825 (budget was \$750 so we will vote to move money from another category to cover this in full)

Dance/Active Night: \$751.73 (photo booth for dance, DJ services, popcorn)

International night: \$449.12 (dancer and International night crafts/supplies)

Grange Hall Elementary School

Parent Teacher Association

The total income for this period was **\$ 36,795.65** and the total expenses were **\$4,794.88** for a net gain of **\$32000.77**.

Other updates:

Sarah Physioc has signed off on the January reconciliation. She is reviewing the February reconciliation.

The kindergarten registration bags came in \$75 over budget so we need to vote to add money to the budget for that. The original budget was \$750 and they came in at \$825. There was a surplus in the Bingo budget so I recommend we move \$75 from Bingo to the Kindergarten registration budget line.

Additionally, Jean Finney has requested extra funds to cover teacher appreciation activities in May. We have \$1,000 left over from the Grandparent's breakfast budget that can be moved to the teacher appreciation budget.

We also need to vote to move \$300 from the Bingo budget to the Raise Craze expenses to cover the remaining teacher incentive/class parties and prizes that were won.

There are a few other budget lines where we did not use all of the budgeted funds. I propose we vote to move that money to special projects so that it can be used as needed for projects that may come up in the last quarter:

*move \$400 from carnival supplies to special projects

*move \$200 from Carnival DJ to special projects

*move \$800 from Learn to swim transportation to special projects

If anyone has any items that we need to include in the summer budget, please let me know so I can include them. We will have to approve them in May.

Feb 18 - Mar 17, 25

Income

1200 · Donations

1210 · Direct Donations

100.00

Total 1200 · Donations

100.00

1300 · Membership Dues

8.00

1500 · Fundraisers

Grange Hall Elementary School

Parent Teacher Association

1540 · Spring Fundraiser (run)	36,255.65
1560 · Spirit Wear	<u>432.00</u>
Total 1500 · Fundraisers	<u>36,687.65</u>
Total Income	<u>36,795.65</u>
Gross Profit	36,795.65
Expense	
6000 · Teacher Activities	
6020 · Teacher Appreciation	<u>100.23</u>
Total 6000 · Teacher Activities	100.23
4000 · Administration	
4040 · Website/Jotform	<u>39.00</u>
Total 4000 · Administration	39.00
2000 · Education Programs	
5012 · Resources for Reading	332.85
2008 · Student Agendas	95.14
2005 · Guest Author Program	<u>924.79</u>
Total 2000 · Education Programs	1,352.78
1501 · Fundraiser Activities	
1561 · Spring Fundrasier (run)	<u>951.11</u>
Total 1501 · Fundraiser Activities	951.11
5000 · Special Projects	
5022 · House System Expenses	325.91
5000 · Special Projects - Other	<u>75.00</u>
Total 5000 · Special Projects	400.91
1700 · Student Activities/Programs	
1780 · Kinder Registration Bags/Suppl.	750.00
1745 · GHES Active Night/Dance	751.73
1710 · International Night	<u>449.12</u>

Grange Hall Elementary School

Parent Teacher Association

Total 1700 · Student Activities/Programs	1,950.85
Total Expense	4,794.88
Net Income	32,000.77

	Jul '24 - Jun 25	Budget
Income		
1100 · Interest	5.32	6.00
1200 · Donations		
1210 · Direct Donations	649.00	
Total 1200 · Donations	649.00	
1300 · Membership Dues	2,944.00	2,500.00
1500 · Fundraisers		
1572 · Flying Squirrels Income	704.00	700.00
1580 · Bingo Income	1,817.00	1,200.00
1510 · Carnival		
1522 · Pizza Sales	152.00	200.00
1520 · Business Partnerships -Carnival	152.26	100.00
1518 · Concessions /Kreepy Kitchen	445.00	300.00
1514 · Ticket Presales	7,225.00	5,500.00
1512 · Tickets Sales - Night Of	3,125.00	2,500.00
Total 1510 · Carnival	11,099.26	8,600.00
1540 · Spring Fundraiser (run)	38,802.13	30,000.00
1550 · Yearbook Sales	3,849.48	4,000.00
1560 · Spirit Wear	2,370.00	1,000.00

Grange Hall Elementary School

Parent Teacher Association

Total 1500 · Fundraisers	58,641.87	45,500.00
1900 · Business Partnerships		
1905 · Benevity	25.00	
1916 · Kroger	1,055.60	1,000.00
1910 · Clothing to Cash	382.10	200.00
1904 · Box Tops	121.50	120.00
1900 · Business Partnerships - Other	750.00	
Total 1900 · Business Partnerships	2,334.20	1,320.00
Total Income	64,574.39	49,326.00
Gross Profit	64,574.39	49,326.00
Expense		
6000 · Teacher Activities		
6030 · Teacher Conferences	4,353.00	6,000.00
6020 · Teacher Appreciation	4,083.46	7,000.00
Total 6000 · Teacher Activities	8,436.46	13,000.00
4000 · Administration		
4005 · Zoom	167.90	200.00
4015 · PTA Executive Board Dinner	0.00	155.00
4100 · Petty Cash	0.00	
4080 · Credit Card Fee	410.73	700.00
4090 · Accounting Expenses	362.90	500.00
4010 · Board Materials & Supplies	582.95	2,000.00
4070 · Misc (bank fees)	0.00	50.00
4040 · Website/Jotform	538.17	750.00
4020 · PTA Insurance	377.78	450.00
Total 4000 · Administration	2,440.43	4,805.00
3000 · Committees		
3007 · Reflections	0.00	250.00

Grange Hall Elementary School

Parent Teacher Association

3005 · Watchdogs	499.20	1,000.00
3004 · Beautification	0.00	500.00
3003 · Retirees	0.00	100.00
3002 · Hospitality	193.25	1,500.00
3001 · Outreach	0.00	200.00
Total 3000 · Committees	692.45	3,550.00
1301 · National & State Dues	1,555.39	2,000.00
2000 · Education Programs		
5012 · Resources for Reading	552.96	1,100.00
5016 · Barc 4 VARC	0.00	300.00
2016 · Kindergarten Book Carts	0.00	0.00
2015 · 5th Grade Novel Purchase	0.00	0.00
2014 · 4th Grade Novel Purchase	0.00	0.00
2013 · 3rd Grade Book Carts	0.00	0.00
2012 · 2nd Grade Book Carts	0.00	0.00
2011 · 1st Grade Book Carts	0.00	0.00
2010 · Ruth Sims Scholarship	0.00	300.00
2009 · Student Take Home Folders	1,160.00	1,160.00
2008 · Student Agendas	2,342.27	2,247.13
2006 · Barefoot N Books	600.00	660.00
2005 · Guest Author Program	924.79	2,500.00
2001 · Digital/Classroom Literacy	0.00	4,400.00
2000 · Education Programs - Other	0.00	3,600.00
Total 2000 · Education Programs	5,580.02	16,267.13
1501 · Fundraiser Activities		
1571 · Bingo	423.86	800.00
1561 · Spring Fundrasier (run)	2,875.15	3,000.00
1531 · Spiritwear Cost	0.00	0.00

Grange Hall Elementary School

Parent Teacher Association

1551 · Yearbook	0.00	0.00
1521 · Carnival Supplies/Wristbands	931.98	1,400.00
1519 · Pizza - Carnival	0.00	0.00
1515 · DJ - Carnival	300.00	500.00
1511 · Staff Payments - Carnival	1,960.25	2,200.00
1513 · Inflatables	<u>3,070.00</u>	<u>3,100.00</u>
Total 1501 · Fundraiser Activities	9,561.24	11,000.00
5000 · Special Projects		
5024 · Learn to Swim Transportation	1,690.50	2,500.00
5022 · House System Expenses	652.86	3,500.00
5008 · Bulldog Pride Teacher T-Shirts	1,946.50	2,000.00
5004 · Library Volunteer Events	0.00	200.00
5000 · Special Projects - Other	<u>11,772.53</u>	<u>14,500.00</u>
Total 5000 · Special Projects	16,062.39	22,700.00
1700 · Student Activities/Programs		
1785 · Math Night	0.00	300.00
1780 · Kinder Registration Bags/Suppl.	750.00	750.00
1745 · GHES Active Night/Dance	1,008.61	6,000.00
1770 · Grandparent's Breakfast Costs	2,962.56	4,000.00
1730 · Bulldog PRIDE Awards	0.00	0.00
1760 · Pansy Day	0.00	0.00
1750 · Mother-Son Event	0.00	0.00
1710 · International Night	<u>449.12</u>	<u>1,000.00</u>
Total 1700 · Student Activities/Programs	<u>5,170.29</u>	<u>12,050.00</u>
Total Expense	<u>49,498.67</u>	<u>85,372.13</u>
Net Income	<u>15,075.72</u>	<u>-36,046.13</u>

Grange Hall Elementary School

Parent Teacher Association

Attendance:

Jean Finney - Member
Jenny Griffith - Member
Lisa Hall - Member
Andrea Wilkerson - Member
Sarah Battle - Member
Sarah Physioc - Member
Julie Carr - Member
Chrissy Fitzgerald - Member
Stephanie Montgomery - Member
Melissa Rapoza - Member
Jill Trachtenberg - Member
Courtney Jones - Member
Scotia Lawson - Member
Kristin O'Neil - Member
Chrissy Newton - Member
Rebecca Schnee - Member
Courtney Saunders - Member
Laura Yauger - Member
Katie Hay - Member